



## THE LEELA PALACE

BANGALORE

### Hotel Reservation Form

### ITC Conference 2019

**Rate Valid for 21<sup>st</sup> to 23<sup>rd</sup> July, 2019**

**Please fill the form & send the same to [manu.dhawan@theleela.com](mailto:manu.dhawan@theleela.com) & [groups@theleela.com](mailto:groups@theleela.com)**

**Please note that the rates quoted in the table below are special rates for ITC Conference 2019. These rates will be applicable if your booking is made as per the schedule below and subject to room type availability.**

### **ROOM RATE OFFER – VALID TILL 7<sup>th</sup> July, 2019**

PREFIX & NAME OF THE GUEST		ROOM CATEGORY	ROOM RATE		NO. OF ROOMS REQUIRED	TICK THE SELECTION
			SINGLE	DOUBLE		
COMPANY NAME		Deluxe Room	INR 11,500	INR 13,000		
E-MAIL ADDRESS						
CHECK- IN DATE						
CHECK- OUT DATE						
CREDIT CARD NUMBER						
CREDIT CARD EXPIRY						
SPECIAL PREFERENCE (ROOM )						

#### **Terms of Offer**

- The above rates are **exclusive of taxes** (28% on the applied rate, Subject to change in case of change in government regulations)
- The above rates are **inclusive of buffet breakfast and Wifi.**
- Complimentary bottle of water in all the rooms
- Complimentary Tea/Coffee Maker with sachet's in all the rooms
- The above rates are specially discounted and on per room per night basis.
- **The above rates are applicable for this group only, any change in dates would result in change in offer.**
- **The above rates are valid till 7<sup>th</sup> July, 2019 post which room will be as per subject to availability and on best available rate of the day.**
- Extra Bed charges applicable: **INR 2500+taxes** per cot per night basis inclusive of Buffet Breakfast.

The Leela Palace, Bangalore, Hal Airport Road, Bangalore – 560 008  
Phone: +91 80 2521 1234 Fax: +91 80 2521 7245 [www.theleela.com](http://www.theleela.com)



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- Airport transfers available at INR 7000 exclusive of taxes per way per car by Volvo XC 60.

### Check in policy & check out policy

- **Standard Check - in time** – 1400 hrs
- **Standard Check - out time** – 1200 hrs

### Early Check-in

- Check in before 8 am - Booking from a night prior. 100% of the actual rate to be charged.
- Check in between 8 am and 11 am - 50% of the actual rate to be charged, subject to availability of room.
- Check in between 11 am and 2 pm - Complimentary but subject to availability.

### Late Check-out

- Check-out after 6 pm - Booking until next night. 100% of the actual rate to be charged.
- Check-out between 4 pm and 6 pm - 50% of the actual rate to be charged, subject to availability of room.
- Check-out up to 4 pm - Complimentary but subject to availability.

### Billing:

- Room Charges + Taxes + Extras would be charged to the above mentioned credit card
- **The provided credit card will be to guarantee your reservation.**
- The above mentioned credit card would be taken as Guarantee for all the Rooms+ taxes and other incidentals; hotel has the right to take the Pre authorization on this card for the entire estimated bill.

## CANCELLATION POLICY

- Cancellation after confirmation will be liable for 01 night retention charge and will be charged on the card details provided to guarantee the reservations.
- Hotel reserves the right to charge the credit card an equivalent of one night's stay charges including taxes.

<b>Front Side of the Credit Card</b>	<b>Back side of the Credit Card</b>
<i>Please attached separate clear scan copy</i>	<i>Please attached separate clear scan copy</i>
<b>I Acknowledge and agree to the terms listed</b> <b>Guest Name:</b> _____	<b>Signature:</b> _____

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Regd. Office: HOTEL LEELAVENTURE LTD, The Leela, Sahar Mumbai 400 059, India